

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, April 24, 2023

ONLINE MEETING (278-133-1615) CALLED TO ORDER at 2:15 with Introduction of Guests

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Vacant
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Jason Berner, Rodolfo Santos, and Cole Moyer were not in attendance.

Guests in attendance: Michele Redlo, Chao Liu

CONSENT AGENDA ACTION ITEMS

Agenda: April 24, 2023

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

Minutes: April 10, 2023

Action: Approved

Motioned: Leslie

Seconded: Jenn G

All in Favor: Brianne abstains.

NON-CONSENT AGENDA ACTION ITEMS

ENGIN-255 Statics

Substantial: Content Review. Correct SAM Code to Non-Occupational. Add prerequisite: MATH-290 (May be taken concurrently). Requesting C-ID ENGR 130. Update out of class assignment examples, MOE examples, textbooks, objectives, and lecture content.

Action: Approved

Motioned: Najia

Seconded: Brianne

All in Favor: No abstentions

ENGIN-170 Programming for Engineering Science – MATLAB

Non-Substantial: Content review. Update out of class assignments, MOEs, textbooks, and lecture content.

Action: Approved

Motioned: Najia

Seconded: Leslie

All in Favor: No abstentions

NURS-080 Job Search for Beginning Registered Nurses

Non-Substantial: Content review. Update MOEs. Add non-Master's discipline: Nursing Science/Clinical Practice.

Action: Approved

Motioned: Jack

Seconded: Brianne

All in Favor: No abstentions

NURS-212 Pharmacology for Nurses

Non-Substantial: Content review. Update out of class assignments and MOEs. Removed "drug card" from lecture content.

Action: Approved

Motioned: Jack

Seconded: Leslie

All in Favor: No abstentions

BUS-125 Report Writing

Non-Substantial: Content review. Update course description, MOIs, textbooks, lecture content, and out of class assignment hours/examples. Change grading option to Student Choice (from LTR). *(This proposal was re-tabled on 3/13/23 for further edits.)*

Action: Tabled for lack of representation.

Motioned: Brianne

Seconded: Leslie

All in Favor: No abstentions

DISCUSSION ITEMS

Confirm continuing CIC membership/preparing for next academic year. There was discussion on the repercussions of the Brown Act affecting attendance.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 3:50 p.m. The next meeting is scheduled for May 8, 2023.